

Delaware Department of Transportation
QUESTIONS AND ANSWERS
Pavement Management and Pedestrian Access
1788-1793 Request For Proposals
Tuesday, August 2, 2016, Revised August 8, 2016

Q #	Question	Answer
1	The RFQ provides a graphic of W. Newport Pike, however, above the graphic states, "Typical Location – DelDOT will provide a road segment location for evaluation" Should the written assignment focus on the segment of W. Newport Pike provided graphically, or should the written assignment be generic relative to any roadway segment that may be assigned?	The road segment map shown in the Written Assignment is an example of what DelDOT may use to identify a location for evaluation and should be used for the Written Assignment. For further clarification, the limits are W. Newport Pike from the Hershey Run Drive/MacArthur Drive intersection to the Gregg Avenue/Grant Avenue intersection. The Written Assignment is requesting a schedule for the 1) initial field inspection, 2) map and report showing curb ramp and/or pedestrian access rout compliance, 3) identification of standard detail construction vs. detailed design, and 4) design plans. Field work and condition assessment of this sample location is not specifically requested.
2	The RFQ includes multiple agreement numbers. Will multiple consultants be selected? If so how many?	The State reserves the right to multiple award.
3	Is there a set duration for these contracts?	Three (3) year term.
4	The RFP does not specify any DBE requirements. Can DelDOT confirmed that DBE participation is not part of the rating criteria?	DBE requirements will be reviewed on a task-by-task basis.
5	I would like to ask for clarification on the limits of work to be evaluated for the Written Assignment. I am assuming that the map shown in the RFP of SR 4 is the general area we are to look at, but could you please provide clear start and end points of limits of work.	The road segment map shown in the Written Assignment is an example of what DelDOT may use to identify a location for evaluation and should be used for the Written Assignment. For further clarification, the limits are W. Newport Pike from the Hershey Run Drive/MacArthur Drive intersection to the Gregg Avenue/Grant Avenue intersection. The Written Assignment is requesting a schedule for the 1) initial field inspection, 2) map and report showing curb ramp and/or pedestrian access rout compliance, 3) identification of standard detail construction vs. detailed design, and 4) design plans. Field work and condition assessment of this sample location is not specifically requested.

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6	The Written Submission references a typical project location and states DelDOT will provide a road segment for evaluation. It also includes an project location graphic (W. Neport Pike). Should we perform the written submission using W. Neport Pike as the project location?	The road segment map shown in the Written Assignment is an example of what DelDOT may use to identify a location for evaluation and should be used for the Written Assignment. For further clarification, the limits are W. Newport Pike from the Hershey Run Drive/MacArthur Drive intersection to the Gregg Avenue/Grant Avenue intersection. The Written Assignment is requesting a schedule for the 1) initial field inspection, 2) map and report showing curb ramp and/or pedestrian access rout compliance, 3) identification of standard detail construction vs. detailed design, and 4) design plans. Field work and condition assessment of this sample location is not specifically requested.
7	Can the organizational chart be submitted on 11x17 paper?	Please review the instructions as laid out in the RFQ.
8	Please clarify why there is not any MBE/DBE goal	DBE requirements will be reviewed on a task-by-task basis.
9	On Page 8, Expression of Interest Requirements Item 2.F states: "The written submission should not be more than four (4) double-sided pages, single spaced....." Please clarify if this allows 8 total pages of text (4 pages x 2 sides) or 4 total pages.	Please review the instructions as laid out in the RFQ. Limited to eight (8) pages on four (4) sheets of paper.
10	On Page 8, Expression of Interest Requirements Item 2.F states: "The submission should meet Written Submission instruction as stated in this Request for Qualifications." The Written Assignment on Page 3 states: "Please develop an anticipated schedule to complete the: Initial field evaluation; Map and report showing curb ramp and/or pedestrian access route compliance; Identification of standard detail construction vs. detailed design construction; and Design plans." Please clarify what information is expected to be discussed in the Written Submission. The presentation of an 'anticipated schedule' could be interpreted in various ways.	Please review the instructions as laid out in the RFQ.
11	In the RFQ, it appears as if the 255 submissions are limited to one page for the similar projects section. In the 330, firms are allotted one page per project. May we use one page per project in the 255 format?	Please review the instructions as laid out in the RFQ.

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12	Is there a DBE participation goal or requirement for this solicitation?	DBE requirements will be reviewed on a task-by-task basis.
13	For the written assignment it request us to develop an anticipated schedule. The document goes on to state that the DelDOT will provide a road segment for evaluation however below that is an image of a road segment. Should the schedule be based on a nonspecific location, a forth coming location, or the location shown in the image?	The road segment map shown in the Written Assignment is an example of what DelDOT may use to identify a location for evaluation and should be used for the Written Assignment. For further clarification, the limits are W. Newport Pike from the Hershey Run Drive/MacArthur Drive intersection to the Gregg Avenue/Grant Avenue intersection. The Written Assignment is requesting a schedule for the 1) initial field inspection, 2) map and report showing curb ramp and/or pedestrian access rout compliance, 3) identification of standard detail construction vs. detailed design, and 4) design plans. Field work and condition assessment of this sample location is not specifically requested.
14	In the letter of interest can we reference an attachment for our present workload and the list of contracts for the past five years or does that need to be contained within the four pages?	Please review the instructions as laid out in the RFQ.
15	Is it anticipated that more than one candidate will be selected to provide services to the Department under this agreement?	The State reserves the right to multiple award.
16	Can you please provide clarification regarding the written assignment? Is that assignment solely to develop an anticipated schedule for the four points noted on page 3 of the RFQ, or to actually conduct field work and condition assessments for the project area illustrated in the map on that page?	The road segment map shown in the Written Assignment is an example of what DelDOT may use to identify a location for evaluation and should be used for the Written Assignment. For further clarification, the limits are W. Newport Pike from the Hershey Run Drive/MacArthur Drive intersection to the Gregg Avenue/Grant Avenue intersection. The Written Assignment is requesting a schedule for the 1) initial field inspection, 2) map and report showing curb ramp and/or pedestrian access rout compliance, 3) identification of standard detail construction vs. detailed design, and 4) design plans. Field work and condition assessment of this sample location is not specifically requested.
17	Does the page limit noted on page 8 of the RFQ (“four (4) double-sided pages”) refer to four pages of content on two sheets of paper, or to eight pages of content on four sheets of paper?	Please review the instructions as laid out in the RFQ. Limited to eight (8) pages on four (4) sheets of paper.

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18	On Page 5, Rating Criteria Item d) states: “Ability to provide Inspection, Evaluation and Design Services for Pavement and Rehabilitation project and Pedestrian Access Routes; and” Please clarify if providing Construction Inspection personnel for DelDOT construction projects is included under this agreement.	1This Agreement is not intended to include construction inspection. The word “inspection” has been used for pre-construction activities and is intended for the inspection/evaluation of existing pedestrian/pedestrian access routes features.
19	Per the opportunity mentioned above, I want to verify that the written assignment is a total of 8 pages (printed double sided to make 4 pages)	Limited to eight (8) pages on four (4) sheets of paper.
20	For the Written Assignment section, the RFQ indicates “Typical Location – DelDOT will provide a road segment location for evaluation.” Are we to provide a response based on the road segment limits presented in the image included in the RFQ or will DelDOT be providing a separate alternate road segment location?	The road segment map shown in the Written Assignment is an example of what DelDOT may use to identify a location for evaluation and should be used for the Written Assignment. For further clarification, the limits are W. Newport Pike from the Hershey Run Drive/MacArthur Drive intersection to the Gregg Avenue/Grant Avenue intersection. The Written Assignment is requesting a schedule for the 1) initial field inspection, 2) map and report showing curb ramp and/or pedestrian access rout compliance, 3) identification of standard detail construction vs. detailed design, and 4) design plans. Field work and condition assessment of this sample location is not specifically requested.
21	Should the schedule developed for the Written Assignment be done for a PAR or P&R project?	The schedule developed for the Written Assignment can be for either (PAR or P&R) project type.
22	Does the page limit for the written assignment noted on page 8 of the RFQ (“four (4) double-sided pages”) refer to four pages of content on two sheets of paper, or to eight pages of content on four sheets of paper?	Limited to eight (8) pages on four (4) sheets of paper.
23	In the Expression of Interest Requirements, Item B. states that the Letter of Interest is “Limited to four pages on two sheets of paper”. This is clear that a total of four pages on two double sided sheets is to be submitted. Item F says “The written submission should not be more than four (4) double sided pages” which is not as clear. Can the instructions for this Item F be re-stated like it is for Item B to be clearer?	Limited to eight (8) pages on four (4) sheets of paper.